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**HORNSEA TOWN COUNCIL**

**MINUTES OF THE PROCEEDINGS OF A MEETING OF THE HORNSEA TOWN COUNCIL**

**HELD ON MONDAY 28TH APRIL 2025**

Present: Councillors C Morgan Muir, E Young, R Hall, N Cox, N Dixon, B Y Jefferson, J Kemp, J Denton, A Tharratt, J Whittle, L Embleton, K Nicholson and S Prescott

In attendance: J Richardson - Town Clerk

**PUBLIC PARTICIPATION**

There were no matters raised for discussion

1. **Apologies for absence**

Apologies for absence were received from Cllrs S Colombari

1. **Mayor’s Announcements**

The Mayor and Deputy Mayor gave details of their respective attendance at the following events: -

1. Withernsea Civic Service
2. Hedon Civic Dinner
3. The High Sheriff Legal Service
4. The Lord Mayor of Hull Civic Dinner

**3. Minutes** i) To receive and sign as a true record the Minutes of a

meeting of the Hornsea Town Council held on Monday

24th March 2025

ii) To receive and sign as a true record the Minutes of a meeting of the Parks, Cemeteries and Planning Committee held on Monday 7th April 2025

**4. i) Declaration of Interests – To record declarations of interest by any**

**member of the council in respect of the agenda items below. Members declaring interests should identify the agenda item and type of interest being declared in accordance with The Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**

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| --- | --- | --- | --- | --- |
| **Minute Number** | **Councillors**  **Name** | **Non-Pecuniary** | **Pecuniary** | **Reason** |
| Item 16)  25/00576  24/03707  All Planning items  25/00748  25/00822  25/00712  25/00822  All Planning items  Item 16  25/00748  25/00748 | Cllr J Kemp  Cllr B Y Jefferson  Cllr L Embleton  Cllr R Hall  Cllr J Whittle  Cllr K Nicholson  Cllr S Prescott  Cllr C Morgan Muir | 🗸  🗸  🗸 | 🗸  🗸  🗸  🗸  🗸  🗸  🗸  🗸  🗸 | Acquainted with a payee  Acquainted with a Trustee  Member of the ERYC Eastern Area Planning Committee  Aquatinted with Architect  Acquainted with Applicant  Member of the ERYC Strategic Planning Committee  Acquainted with payee  Acquainted with a near neighbour  Near neighbour |

**5. Town Clerk’s update**

i) ERYC Town and Parish Council Planning Liaison Meeting – the Town Clerk gave details of a forthcoming meeting, it was **RESOLVED** that Cllrs C Morgan Muir and N Dixon attend, other members interested should notify the Town Clerk

ii) The Town Clerk reminded members of the Beacon Lighting event in celebration of the 80th Anniversary of VE Day – 8th May 9.30pm

**6. Police attendance/information**

The Chairman welcomed Police representatives to the meeting.

Following information given on recent crimes in Hornsea the Chairman thanked

the Police for their time and information

**7. Traffic Lights – Newbegin/Market Place**

This item was dealt with under item 6 (above)

**8. Pump – Hall Garth Park**

The Maintenance Manager (GO) gave details of a broken pump and quotations to replace. It was **RESOLVED** that the quotation be accepted and thanks be recorded to GO for his work and information

It was **RESOLVED** that item 14 be dealt with next

**14. Market Place Toilets**

Cllr R Hall and the Maintenance Manager (GO) gave details on the toilet facilities. Following discussion it was **RESOLVED** that the toilets be improved in a limited way – paint/wash etc - as per the Maintenance Manager’s suggestion

**9. Seaside FM**

Following an earlier General Purposes working group meeting it was **RESOLVED** that no further action be taken on this matter

**10. Community Engagement – to receive a recommendation from the General Purposes Working Group**

Following an earlier meeting of the General Purposes Working Group it was **RESOLVED** that:-

1. Costs be obtained for equipment to facilitate live streaming of meetings on YouTube and similar sized councils be asked what arrangements they have in this regard
2. During Public Participation meetings chairs at the meeting table be turned to face the audience and advice be sought on the suitability of the existing hearing loop
3. The workings of a recently purchased microphone system be clarified
4. Contact details for reporting matters to ERYC be added to social media and website
5. The Town Clerk report back to a future meeting on proposals to include a regular “whats on” in the Town Hall article on social media
6. Use of the Hornsea Community News publication remain “as is”
7. Members to notify the Town Clerk of any amendments necessary in relation to the Town Council Emergency Plan – re-draft document to be submitted to a future meeting

**11. Draft Policy documents for adoption: i) Equality, Diversity and**

**inclusion Policy –** it was **RESOLVED** that this document be adopted with small amendments as discussed

**ii) Vexatious Person Policy –** it was **RESOLVED** that this document be adopted with small amendments as discussed

**iii) Zero Tolerance Policy –** it was **RESOLVED** that this document be adopted with small amendments as discussed

**12. Litter Bins**

The Town Clerk gave details of a proposed procedure for the installation of litter bins – trial bin to be installed for 6-8 weeks prior to permanent installation. It was **RESOLVED** that this procedure be supported and implemented. It was further **RESOLVED** that a “Seagull proof” bin be installed in Hall Garth Park (co-op car park) entrance

**13. Additional CCTV – Funding application(s)**

It was **RESOLVED** that the Town Clerk be authorised to apply for grant funding for additional CCTV etc

**15. Cinema Street Car Park – proposed installation of ANPR**

Following considerable discussion it was **RESOLVED** that ANPR not be installed in the Cinema Street Car Park and additional in person patrols be requested

**16. Accounts: for payment April 2025**

It was **RESOLVED** that accounts for payment for the month of April be noted

*( Cllrs K Nicholson and C Morgan Muir left the room during discussion of the above item)*

**17. Planning:-**

**25/00748** Erection of single storey extension to rear; construction of dormer to rear; minor alterations to windows and doors; new render finish to external walls (retrospective)|1 Ashcourt Drive Hornsea East Riding Of Yorkshire HU18 1EN – There was 1 objection to this application. Following discussion it was **RESOLVED** that this application NOT be supported due to the size and scale of the dormer extension is unacceptable, invasive and not appropriate/inkeeping with the area and will have a detrimental effect on other neighbouring properties. Hornsea Town Council feels strongly about this application and asks that, should the officer be recommending a different decision, it be referred to the ERYC planning committee for consideration

*(Cllrs S Prescott, C Morgan Muir and L Embleton left the room during discussion of the above item)*

**25/00822** Construction of balconies and glass canopy at first floor to front, and dormer window to rear|Admiralty Guest House And Tea Rooms 6 And 7 Marine Drive Hornsea East Riding Of Yorkshire HU18 1NJ – **RESOLVED** support

*(Cllrs L Embleton and R Hall left the room during discussion of the above item)*

**25/00712** Change of use from a 24 bed Residential Care Home to mixed used development comprising a cafe / cocktail lounge, new entrance doors, ramp and bi-fold doors to front; 3 self-contained short term Holiday Lets to ground floor; apartment for owners use on the upper floors and single storey extension to outbuilding at rear|8 - 10 Marine Drive Hornsea East Riding Of Yorkshire HU18 1NJ – **RESOLVED** support subject to the satisfaction/support of ERYC Highways

*(Cllr L Embleton left the room during discussion of the above item)*

**25/01008** TPO - HORNSEA NO.3 - 1978 (REF 49) A1 - Fell 2 no. Horse Chestnut trees (T1 and T2) as the trees are in poor condition and there are concerns over structural integrity|Westfield Westwood Avenue Hornsea East Riding Of Yorkshire HU18 1EE – **RESOLVED** support the decision of the ERYC Tree Officer

**25/00576** Erection of 9.1m high posts and 8m high temporary netting|Hollis Recreation Ground Westwood Avenue Hornsea East Riding Of Yorkshire HU18 1EE – **RESOLVED** support

*(Cllr J Kemp left the room during discussion of the above item)*

**25/00741** Erection of single storey extension to front|Light Cliffe 19 Belgrave Drive Hornsea East Riding Of Yorkshire HU18 1LU – **RESOLVED** support

**25/00317** Installation of aluminium windows and doors to replace existing, replacement of timber cladding panels with new to match existing, installation of two new windows to west elevation with surrounding wall infilled with timber cladding, installation of an external AC unit and electric vehicle charging point and erection of timber bin store enclosure|Mere Garth Mereside Hornsea East Riding Of Yorkshire – **RESOLVED** support

**24/03707** Erection of outdoor cricket practice facility|Hollis Recreation Ground Westwood Avenue Hornsea East Riding Of Yorkshire HU18 1EE – **RESOLVED** support

*(Cllr J Kemp left the room during discussion of the above item)*

**25/01107** TPO - HORNSEA NO. 3 - 1978 (REF 49) A1 - Fell 1 no. Yew tree as it is damaging an outbuilding|The Rowans The Leys Hornsea East Riding Of Yorkshire HU18 1ET - **RESOLVED** support the decision of the ERYC Tree Officer

**18. Lets Go Hornsea**

Cllr J Whittle gave an update – **RESOLVED** noted

**19. East Riding of Yorkshire Council Items of Interest**

Cllr B Y Jefferson gave an update on the following matters:-

1. Footpath – Seaton to Hornsea – phase 2 now completed
2. Sands Lane sculpture – looking very good following recent improvement works
3. Visits to Hornsea Coast Watch station
4. Floral Hall raffle/draw
5. Yorkshire Water – investment in Hornsea is enormous – good progress being made with improvements works and site is being kept tidy, work should be completed July/August
6. Toilets Sands Lane now open and are very busy – thanks to the Mayor of Hornsea – Cllr C Morgan Muir - for her attendance at the opening ceremony
7. Camping/tents on Grangers Field now gone

*It was* ***RESOLVED*** *that due to the following item involving discussions relating to legal matters it be taken IN CAMERA*

**20. Hornsea Freeport**

The Town Clerk read an email regarding land at Hornsea Freeport, it was **RESOLVED** that the proposal not be supported