HORNSEA TOWN COUNCIL

TOWN HALL, 75a NEWBEGIN, HORNSEA, EAST YORKSHIRE HU18 1PA

Telephone: (01964) 532252 Email: [clerk@hornsea.gov.uk](mailto:clerk@hornsea.gov.uk)

Web Site: www.hornsea.gov.uk



Joanna Richardson

Clerk to the Council

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To the Hornsea Town Council Personnel Committee

3rd January 2025

Ladies,

You are hereby summoned to attend a meeting of the Hornsea Town Council Personnel Committee that will be held on Thursday 9th January 2025 in the Town Hall council chamber at **10.00am** to transact the business specified below.

Yours faithfully

J M Richardson

Clerk of the Council

**A G E N D A**

1. **Apologies for absence**

*In Pursuant to Section 1(2) of the Public* *Bodies (admissions to meetings) Act 1960 it is recommended that because of the confidential nature of the business to be transacted the public and press leave the meeting during consideration of the following matters*

1. **Approval of the Minutes of a meeting held on Thursday 28th November 2024**
2. **Equality, Diversion and Inclusion Policy *- drafts enclosed***
3. **Zero Tolerance/Dignity at Work Policy *– draft enclosed***