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**HORNSEA TOWN COUNCIL**

**MINUTES OF THE PROCEEDINGS OF A MEETING OF THE HORNSEA TOWN COUNCIL PERSONNEL COMMITTEE**

**HELD ON MONDAY 20TH FEBRUARY 2023**

Present: Councillors: L Embleton, C Morgan-Muir, J Greensmith and T Bunch

 In attendance J Richardson – Town Clerk

1. **Apologies for absence**

There were no apologies

*Due to the following items involving discussions directly related to individual staff members and others it was* ***RESOLVED*** *that they be taken IN CAMERA*

1. **Approval of the Minutes of a meeting held on 30th January 2023**

The Minutes of a meeting held on 30th January were approved as a correct record of proceedings thereat

1. **To receive comments from ERNLLCA regarding employment matters**

The Chairman gave details of comments made by ERNLLCA and a written report was circulated. Following discussion it was **RESOLVED** that a representative from ERNLLCA be invited to attend the next meeting, GO be asked to sign the form as discussed and the Town Clerk be authorised to attend ACAS online training as agreed at a cost of £115.00

1. **Apprenticeship**

**RESOLVED** next agenda

1. **Youth Club – update**

A report from the Youth Club on recent activities etc having been circulated it was **RESOLVED** that thanks be recorded to the youth club leaders

1. **YRP**

The Town Clerk gave details of a recent matter – **RESOLVED** noted