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**HORNSEA TOWN COUNCIL**

**MINUTES OF THE PROCEEDINGS OF A MEETING OF THE HORNSEA TOWN COUNCIL PERSONNEL COMMITTEE**

**HELD ON MONDAY 19TH DECEMBER 2022**

Present: Councillors: L Embleton, C Morgan-Muir, A Robinson and T Bunch

 In attendance J Richardson – Town Clerk

1. **Apologies for absence**

There were no apologies

*Due to the following items involving discussions directly related to individual staff members and others it was* ***RESOLVED*** *that they be taken IN CAMERA*

1. **Approval of the Minutes of a meeting held on 14th November 2022**

The Minutes of a meeting held on 14th November were approved as a correct record of proceedings thereat

1. **Appraisals – GO and JR**

The Chairman gave details of appraisals held with JR and GO – **RESOLVED** noted

1. **To receive a letter from GO**

A letter from GO having been circulated it was **RESOLVED** that this matter be deferred to the next meeting pending the receipt of additional information as discussed

1. **Budget/Precept 2023/2024 – to consider proposed staffing costs**

The Town Clerk gave details of draft budget/precept calculations. Following discussion it was **RESOLVED** that “Town Centre Officer” and “additional maintenance operative” be removed from the draft budget due to the need to raise the precept by 17% to accommodate these 2 new positions

Apprenticeship – next agenda