**HORNSEA TOWN COUNCIL**

**MINUTES OF THE PROCEEDINGS OF A MEETING OF THE HORNSEA TOWN COUNCIL PERSONNEL COMMITTEE**

**HELD ON MONDAY 28TH FEBRUARY 2022**

Present: Councillors: S Prescott, J Greensmith, and C Morgan-Muir

1. **Apologies for absence**

Apologies for absence were received from Cllr L Embleton and Cllr E Whitworth

*Due to the following items involving discussions directly related to individual staff members and others it was* ***RESOLVED*** *that they be taken IN CAMERA*

1. **Approval of the Minutes of a meeting held on 7th February 2022**

The Minutes of a meeting held on 7th February were approved as a correct record of proceedings thereat

1. **Detached Youth Work**

Proposed job description/person specification having been previously circulated it was **RESOLVED** that the position be advertised as discussed

1. **Proposed apprentice**

An “apprentice vacancy template” having been circulated it was **RESOVLED** that the template be completed as discussed and the post advertised via Bishop Burton College

1. **Maintenance Operative**

The Town Clerk gave an update in relation to the Maintenance Operative. It was **RESOLVED** that the post be advertised as discussed