

**HORNSEA TOWN COUNCIL**  
**MINUTES OF THE PROCEEDINGS OF A MEETING OF THE HORNSEA TOWN**  
**COUNCIL**

**HELD ON MONDAY 22<sup>ND</sup> FEBRUARY 2021**  
**(Via Zoom)**

Present: Councillors: A Eastwood in the Chair, T Bunch, S Prescott, B Y Jefferson, J Whittle, J Kemp, J Greensmith, L Embleton, A Robinson, J Robinson, E Whitworth and K Nicholson

**1. Apologies for absence**  
 There were no apologies

**2. Mayor’s Announcements**  
 There were no announcements to make at this time

- 3. Minutes**
- i)** To receive and sign as a true record the Minutes of a meeting of the Hornsea Town Council held on Monday 18<sup>th</sup> January 2021
  - iii)** To receive and sign as a true record the Minutes of a meeting of Planning, Parks and Cemeteries committee held on Monday 18<sup>th</sup> January 2021
  - ii)** To receive and sign as a true record the Minutes of an extraordinary meeting of the Hornsea Town Council held on Monday 25<sup>th</sup> January 2021

**4. i) Declaration of Interests – To record declarations of interest by any member of the council in respect of the agenda items below. Members declaring interests should identify the agenda item and type of interest being declared in accordance with The Localism Act 2011, the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**

<b>Minute Number</b>	<b>Councillors Name</b>	<b>Non-Pecuniary</b>	<b>Pecuniary</b>	<b>Reason</b>
Items 11/12	T Bunch	✓ ✓		Member of HARP Member of Lets Go Hornsea
Item 12	B Y Jefferson	✓		Member of HARP

Item 12	J Whittle	✓		Member of HARP
Item 10	J Kemp	✓		Member of Hornsea URC congregation
Item 12	L Embleton	✓		Member of HARP

ii) **To note dispensations given to any member of the council in respect of the agenda items listed below**

There were no dispensations to note

**5. Co-option**

Details of candidates having been previously circulated and following 2 rounds of voting by show of hands it was **RESOLVED** that Nicky Dixon be co-opted to Hornsea Town Council

**6. Town Clerk's update**

There was nothing further to report at this time

**7. Civic Matters**

i) **Nomination of Chairman and Town Mayor**

**2021/2022** – It was proposed by Cllr J Kemp and seconded by Cllr J Greensmith that Cllr T Bunch be Mayor elect for 2021/2022. Following a vote by show of hands it was **RESOLVED** that this motion be carried

ii) **Nomination of Vice Chairman and Deputy Mayor**

**2021/2022** – Cllr S Prescott and Cllr L Embleton were proposed and seconded as Deputy Mayor elect for 2021/2022. Following a vote by show of hands it was **RESOVLED** that Cllr S Prescott be Deputy Mayor elect for 2021/2022

**8. Policy/procedure** i) **grants/donations** – Cllr J Greensmith gave information and following discussion is was **RESOLVED** that this matter be referred to the General Purposes Working Group for further discussion

ii) **virtual meetings** – a draft policy document having been previously circulated it was **RESOVLED** that it be adopted for use

- iii) **filming/recording council meetings** – a draft policy document having been previously circulated it was **RESOVLED** that it be adopted for use
  
- 9. **Review of fees and charges 2021/2022** – information having been previously circulated it was **RESOLVED** that all fees and charges as follows remain “as is” for 2021/2022
  - i) **Cemetery/burial fees**
  - ii) **Town Hall room hire charges**
  - iii) **Wedding charges**
  - iv) **Wayleave**
  - v) **Allotment rental**
  
- 10. **Accounts for payment February 2021**

Cllr B Y Jefferson raised queries in relation to payments to PHS, British Gas and Yorkshire Water and it was **RESOLVED** that the Town Clerk report back to the next meeting on these matters. Notwithstanding the above it was **RESOLVED** that accounts for February 2021 be approved for payment
  
- 11. **Lets Go Hornsea**

There was nothing further to report at this time
  
- 12. **Hornsea Area Regeneration Partnership**

Cllr B Y Jefferson reported on a recent meeting - noted
  
- 13. **East Riding of Yorkshire Council Items of Interest**

Cllr B Y Jefferson confirmed that ERYC had set their budget for 2021/2022 with a 3.49% increase. Cllr Jefferson also confirmed that the Fire Authority budget would increase by 1.99%, the Police budget by 6.6% and that there was no increase to the Hornsea Town Council budget - noted

## **PUBLIC PARTICIPATION**

**There were no matters raised by members of the public**

It was **RESOLVED** that due to the following items including direct discussion relating to a staff member and insurance valuations respectively they be take **IN CAMERA**

- 14. **Staffing matters**

The Town Clerk gave details of recent Staffing Working Group discussions regarding a staff member and vehicle. It was **RESOLVED** that proposals to carry out training be implemented as soon as possible
  
- 15. **Insurance – assets**

The Town Clerk gave details of advice from insurers regarding a formal valuation of assets. It was **RESOLVED** that a formal valuation not be undertaken and the assets in question just be noted on the insurance policy