HORNSEA TOWN COUNCIL

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Joanna Richardson

Clerk to the Council

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To the Hornsea Town Council Personnel Committee

10th January 2024

Ladies,

You are hereby summoned to attend a meeting of the Hornsea Town Council Personnel Committee that will be held on Tuesday 16th January 2024 in the Town Hall council chamber at **10.00am** to transact the business specified below.

Yours faithfully

J M Richardson

Clerk of the Council

**A G E N D A**

1. **Apologies for absence**

*In Pursuant to Section 1(2) of the Public* *Bodies (admissions to meetings) Act 1960 it is recommended that because of the confidential nature of the business to be transacted the public and press leave the meeting during consideration of the following matters*

1. **Approval of the Minutes of a meeting held on 18th December 2023**
2. **Sanitation Attendant – update**
3. **Apprentice**
4. **Maintenance Operative RG – review**
5. **Youth Response Project - hours of work**