HORNSEA TOWN COUNCIL

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 Joanna Richardson

 Clerk to the Council

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To the Hornsea Town Council Personnel Committee

17th December 2021

Ladies and Gentlemen,

You are hereby summoned to attend a meeting of the Hornsea Town Council Personnel Committee that will be held on Thursday 6th January 2022 in the Town Hall council chamber at 6.00pm to transact the business specified below.

**N.B. This meeting may be held via Zoom depending on the COVID19 situation at the time – to be advised**

Yours faithfully

J M Richardson

Clerk of the Council

**A G E N D A**

1. **Apologies for absence**

*In Pursuant to Section 1(2) of the Public* *Bodies (admissions to meetings) Act 1960 it is recommended that because of the confidential nature of the business to be transacted the public and press leave the meeting during consideration of the following matters*

1. **Approval of the Minutes of a meeting held on 16th December**
2. **Youth Outreach Workers – AM in attendance**
3. **Proposed apprentice**
4. **Contracts of Employment**
5. **Administration Assistant appointment**