



HORNSEA TOWN COUNCIL

TOWN HALL, 75a NEWBEGIN, HORNSEA, EAST YORKSHIRE HU18 1PA

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Joanna Richardson
Clerk to the Council

To the Hornsea Town Council Personnel Committee

25th May 2021

Ladies and Gentlemen,

You are hereby summoned to attend a meeting of the Hornsea Town Council Personnel Committee that will be held on Thursday 3rd June 2021 in the Town Hall council chamber at 7.00pm to transact the business specified below.

Yours faithfully

J M Richardson
Clerk of the Council

A G E N D A

In Pursuant to Section 1(2) of the Public Bodies (admissions to meetings) Act 1960 it is recommended that because of the confidential nature of the business to be transacted the public and press leave the meeting during consideration of the following matters

- 1. Apologies for absence**
- 2. Approval of the Minutes of a meeting held on 20th May 2021**
- 3. Driving competency test etc - update**
- 4. Deputy Clerk**
- 5. Flexible working request(s) – *information enclosed as requested***
- 6. Maintenance Staff - breaks**